



Facility Rental Request Form

Date of Reservation

Name of Organization or Applicant

Event Name

Proposed Use

Approximate Attendance

Starting Time
(Earliest: 8 am)

Ending Time
(Latest: 10 pm)

Location	Partner Agency	Non-Profit/Service	Private	# of Hours Needed	Total Due
Great Hall	NA	\$25.00/hr.	\$50.00/hr.		
Classrooms (all)	NA	\$37.50/hr.	\$75.00/hr.		
Classroom A	NA	\$15.00/hr.	\$30.00/hr.		
Classroom B	NA	\$15.00/hr.	\$30.00/hr.		
Classroom C	NA	\$15.00/hr.	\$30.00/hr.		
Board Room	NA	\$15.00/hr.	\$30.00/hr.		
Building Monitor	\$18.00/hr.	\$18.00/hr.	\$18.00/hr.		
Total Due:					<input type="text"/>

Billing Address

City, State & Postal Code

Telephone

Contact Email

Submit Request To:

Mail: Jester Park Nature Center, Attn: Missy Smith
12130 NW 128th St., Granger, IA 50109
Fax: Attn: Missy Smith; 515.323.5354
Email: missy.smith@polkcountyiowa.gov