



Indoor Portrait Photography Policy

The Jester Park Nature Center is a unique and beautiful location for photography. Our Indoor Photography Policy is designed to ensure all guests – those taking photos and those who are not – have a positive experience during their visit.

Indoor portrait and commercial photography (amateur or professional) at the Jester Park Nature Center will only be allowed during non-public hours. This includes posed photography of individuals, families, Quinceañera, prom or other school dances, high school senior photos, engagement and wedding photography, or any other formal photos of individuals or groups.

For all individual and group sizes:

- \$150.00
 - 2 hour session
 - Monday - Saturday | 4 p.m. - 10 p.m.
 - Sunday (March – November) | 4 p.m. - 10 p.m.
 - Sunday (December – February) | 9 a.m. - 10 p.m.
- Photography sessions must be booked and prepaid at least 14 days in advance and no more than six months in advance.
- Under no circumstances do we allow nude or sexually suggestive poses, photography deemed hateful, disparaging, or otherwise inappropriate by Polk County Conservation.
- Portrait photography reservations are not available during Polk County Conservation special events.

Set-up/Tear-down

- Renters of the Jester Park Nature Center shall be responsible for all set-up and tear down of the rental space.
- Renters shall be responsible for setting up the room and returning the space to its original condition upon the conclusion of their event/use of the space.

Decorations

- We welcome free-standing decorations only.
- No tacking, stapling, pinning, taping, or draping of decorations will be permitted.
- Candles must be contained in some kind of receptacle.
- The Jester Park Nature Center does not allow balloons, confetti, silly string, or any other kind of decor that may linger after your event has ended.
- Jester Park Nature Center displays, pictures, and taxidermy mounts may not be removed or covered.

Alcohol

Alcoholic beverages are not allowed at the Jester Park Nature Center.

Cleaning Fees & Damages

- Cleaning of the rented spaces shall be completed by the renter. The rented space shall be returned to its original condition and set-up. Renters will be provided with a check out sheet that must be completed.
- If cleaning is required to be completed by Polk County Conservation staff, a fee of \$50 per hour shall be charged.
- Repair of any damage not caused by normal wear and tear will be charged to the renter.
- Any damage occurring during a private rental shall be billed at 100% repair/replacement cost with a 5% administrative fee.
- Failure to pay cleaning fees and costs of repair or replacement shall result in further action to collect the debt.

Smoking

Smoking is prohibited within the Jester Park Nature Center and within 25 feet of any entrance to the building.

Pets

The Jester Park Nature Center does not allow animals (except service animals) into the building

Reservation Modifications (Including Date Changes)

- The named person on the rental shall be the only person who can make modifications to the rental reservation.
- Any modifications made to an existing reservation shall be assessed a \$10 change fee.
- In order to make any modification to an existing reservation, the request must be made a minimum of seven (7) days prior to the date on which the facility is reserved. Requests must also meet advance booking requirements.
- If the modification made creates a change in rental fee and the fee is an increase, the renter shall pay the difference in rental cost. If the modification creates a lesser fee, the renter forfeits the difference in rental cost.
- All reservation modifications must be made by calling Missy Smith at 515-323-5317 Monday-Friday between 8:30 a.m. – 4:30 p.m.

Cancellation Policy

Cancellations must be made by calling Missy Smith at 515-323-5317 or emailing missy.smith@polkcountyiowa.gov a minimum of seven (7) days prior to the date on which the facility is reserved, to qualify for a partial refund (see refund policy).

Refund Policy

- If you cancel your reservation more than seven (7) days prior to the date on which the facility is reserved, 50% of your reservation is NON-REFUNDABLE.
- If you cancel your reservation less than seven (7) days prior to the date on which the facility is reserved, 100% of your reservation is NON-REFUNDABLE. If you are a no-show on the date on which the facility is reserved, 100% of your reservation fees are NON-REFUNDABLE.
- If a reservation is cancelled by Polk County Conservation due to a natural disaster or if by some means the facility is unusable, a full refund will be issued to the person that made the original reservation.
- Refunds shall be issued to person who paid for the reservation.